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PARALYMPIC.CA | PARALYMPIQUE.CA

CANADIAN PARALYMPIC COMMITTEE
POSITION DESCRIPTION: LEAD PERFORMANCE DIETITIAN
21-MONTH CONTRACT POSITION

The Canadian Paralympic Committee (CPC) is seeking a Lead Performance Dietitian to support the Canadian Paralympic Team (CPT) through Lima 2027 Parapan American Games and the LA 2028 Paralympic Games.

LIMA 2027 PARAPAN AMERICAN GAMES
Aug 20-29, 2027

LA 2028 PARALYMPIC GAMES
Aug 15-27, 2028

POSITION OVERVIEW

The Lead Performance Dietitian role will act as a leader and expert in nutrition planning and implementation of performance solutions across the Games cycle. Working closely with the Performance Sciences Advisor, the Lead will provide oversight and support to National Sport Organizations (NSOs), establish key relationships, and ensure that the nutrition services align with the needs of Paralympic athletes and the CPT.

As part of CPCs Games planning model, the Lead Dietitian will also support in the recruitment, onboarding, and mentorship of a second performance Dietitian, anticipated for Spring 2027. The second dietitian will contribute on-site to the Lima 2027 Parapan American Games and support the nutrition service delivery at the LA 2028 Paralympic Games under the leadership of the Lead Performance Dietitian.

This 21-month remote position, January 2027 – September 2028, is a targeted role to ensure our teams are best prepared for LA2028, and plays a critical role in establishing a sustainable, high-performance nutrition program for Canada's Paralympic athletes. The Performance Dietitian will report to Advisor, Performance Sciences, Research & Innovation.

COMPENSATION

This is a 21-month contractual position requiring appropriate professional liability insurance coverage.

- Compensation: $10,000 annually
    - CPC will cover additional Games related expenses related to travel, accommodation, and meals
    - An additional $4,000 will be provided for on-site Games services during the period of LA 2028 Paralympic Games.

QUALIFICATIONS & CRITICAL SKILLS

Knowledge & Experience:

- University degree in nutrition or Dietetics (graduate degree an asset) with specialization in high-performance sport.
- Registered Dietitian (RD) credential (Canadian)
- Experience supporting high-performance Para athletes; Major Games experience is considered an asset.
- Knowledge of performance nutrition needs of Paralympic athletes and the Canadian high-performance sport system, including NSOs.

Skill requirements include:

- Strong leadership, collaboration and relationship building skills
- Excellent planning, organization and attention to detail
- Outstanding problem-solving and decision-making skills in fast-paced environments
- Ability to manage multiple priorities and work under pressure
- Proficiency with Microsoft Office (Excel, Word, PowerPoint, Outlook).

CORE RESPONSIBILITIES & PRIORITIES

PRE-GAMES:

- Provide the CPC with leadership in performance nutrition planning for the Lima 2027 Parapan American Games and LA 2028 Paralympic Games, working in close collaboration with the Performance Sciences Advisor.
- Provide strategic oversight and recommendations on food service delivery models, equipment requirements, space planning and specialized nutrition support for CPC satellite locations and Villages
- Establish relationships with food service providers, caterers and fellow international Games dietitians, as early as possible
- Evaluate Games Village and Venue menus, food services, and nutritional quality to identify opportunities for enhanced nutrition support for CPT members
- Identify athletes who may require specialized needs or support, using available athlete information and in accordance with CPC / Major Games confidentiality policies.
- Be a resource to NSO dietitians and IST personnel for the transfer of knowledge regarding Games nutrition planning and considerations.
- Provide oversight of food safety, quality assurance and cleaning procedures before & during Games.
- Prepare and deliver nutritional briefings (virtually) at a Pre-games CPC Planning & Prep sessions presented to Paralympic NSO staff.
- Participate in advance site visits to the host city, and operational planning meetings as requested
- Support the recruitment, onboarding and mentorship of a second Performance Dietitian

DURING / AT GAMES:

- Lead the implementation and oversight of CPC nutrition services
    - Remotely during Lima 2027, with second dietitian on site
    - On-site during LA 2028
- Collaborate and support the Performance Sciences Advisor to establish and operate nutrition support within the Paralympic village, venue and satellite locations.
- Work directly with the Games dietitians and caterers on-site to evaluate and achieve appropriate food service quality, menu suitability, food safety / hygiene, accessibility requirements and athlete service needs within the Paralympic Village and venues.
- Conduct or support in the nutritional briefing regarding available onsite CPC nutritional services (once at P&P, and again upon Games arrival)
- Coordinate with Medical and Mission Team to ensure efficient nutrition operations and timely support for athletes with specialized dietary requirements, or boxed meals.
- Provide leadership and mentorship to the second Performance Dietitian throughout Games operations.

POST-GAMES:

- Lead the post-Games evaluation of CPC nutrition services and prepare recommendations to strengthen nutrition planning, service delivery, and operational readiness for future Games cycles.

APPLICATION PROCESS:

Please submit your cover letter and resume to nutrition@paralympic.ca

Deadline to apply: **November 30, 2026, at 5 PM EST**

CPC is committed to creating an inclusive and diverse work environment and is proud to be an equal-opportunity employer. All qualified applicants will receive consideration without regard to race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, record of offences, age, marital status, family status, or disability. We strongly encourage people from underrepresented or marginalized groups to apply.

CPC welcomes and encourages applications from First Nations, Métis, and Inuit peoples, racialized persons, persons with disabilities, women, and/or 2SLGBTQ+ individuals. Accommodation is available upon request.