



Policy: 1.4.1 CPC Board Nomination and Election Policy
Sub-section: 1.4 Annual General Meetings / Board of Directors
Revised: May 22, 2015 / Feb. 21, 2020 / June 25, 2024
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CPC BOARD NOMINATION AND ELECTION POLICY

Overview

The Canadian Paralympic Committee (CPC) is dedicated to creating a strong, inclusive, and strategic governance framework to advance the Paralympic Movement in Canada. This document summarizes the key policies and bylaws related to the nominations and election process for the CPC Board of Directors.

Full version of the Elections Policy is available here: [1.4.1 GOV-NominationElectionPolicy.pdf](#)

Full version of the CPC By-Laws is available here: [CPCBylawsApproved-20200916-EN \(1\).pdf](#)

Nominations Process

The CPC Nominations Committee is responsible for overseeing the CPC Application Process. The Committee is independent from the CPC Board of Directors and does not report to the Board except to report on progress vis-à-vis the workplan.

The CPC issues a Call for Applications a minimum of sixty days before the Special General Meeting. Applicants must provide details regarding their experience and background, a commitment to ethical guidelines, and agree to follow rules for member engagement.

The Nominations Committee reviews the nominations, ensuring all candidates meet the eligibility criteria. A short list will be developed for interviews by members of the Nominations Committee. Following the interviews, an overall list will be prepared of those qualified candidates; and with two lists being created from the list of qualified candidates. The first list will be comprised of qualified candidates who as a group reflect and capture a strong and diverse complement of leadership, skills and experience. The second list will be comprised of the remaining qualified candidates who are not part of the recommended group but would still be put forward as a potential candidate. A report will be circulated to CPC members 21 days before the meeting with these two lists for review.

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Applicants are not permitted to stand for multiple positions.

Election Process

Elections are conducted in specific order starting with the President (dependent upon if this position is to be elected), followed up, no less than 5 and no more than 11 Directors.

Election of President and Directors

Members elect the President and Directors. Membership is restricted to National Organizations for Athletes with Disabilities, or National Sport Organizations representing Paralympic or Parapan American sports in Canada. The bylaws detail the rights and responsibilities of CPC members, including the process for resignation and the conditions under which membership ceases.

Each Paralympic Sports Member in good standing has one vote for the **position of President**. If only one valid application is received, the applicant is acclaimed. For multiple applications for President, rounds of voting continue until one candidate receives a majority. If more than five applications are received, the top five proceed to the next round. In the event of a tie when two applicants remain, re-votes are conducted until one receives a majority; if still tied, a coin toss determines the winner.

For Directors, members cast votes for up to the number of available positions. To be elected, an applicant must receive a majority of the votes cast (50% plus one). Any individual receiving less than 50% plus one of the votes will not be eligible for the position.

If vacancies remain, the CPC by-laws allow for appointments, which are ratified at the next members' meeting. Athlete Directors elected by the Athlete Council are ratified by the members following the election of other Directors.

Key Articles from the Bylaws

Article 1: General Conduct outlines key terms and the general conduct of CPC affairs.

Article 2: Membership details eligibility, rights, responsibilities, and procedures for suspension or removal.

Article 3: Board of Directors outlines the composition, election, and duties of the Board.

This summary highlights essential information for prospective candidates considering a role on the CPC Board of Directors. For detailed information refer to the full CPC Elections Policy and Bylaws documents. Your engagement in this process helps ensure strong and effective governance for the advancement of the Paralympic Movement in Canada.