



November 18, 2024

Dear Members,

The Canadian Paralympic Committee (CPC) is currently seeking nominations for its Athletes' Council for one (1) Winter Sport representative and two (2) Summer Sport representatives

The CPC Athletes' Council is an elected group of current and retired Paralympic athletes that serves as the collective voice and advocate for the best interests of Canada's Paralympic athletes and the Paralympic movement within Canada. The CPC Athletes' Council works to provide input and recommendations from an athlete's perspective to the CPC staff, committees, and Board of Directors.

As such, the CPC is notifying you of the nominations and elections process for the Athletes' Council.

A completed nomination package includes:

- Nomination form;
- Letter of support from the National Sport Organization (NSO) with whom the athlete is affiliated;
- Background letter and résumé from the nominated athlete, including involvement in the Paralympic Movement.

**Eligibility for Nomination:**

To be eligible for election, an individual must:

- be eligible to be competing at Milan Cortina 2026 Paralympic Winter Games or Los Angeles 2028 Paralympic Summer Games; or
- have competed in the previous two editions of the relevant Paralympic Games to their sport; or
- has previously competed at a relevant Paralympic Games and has officially retired from sport within the last eight years of the day the nomination is submitted; and
- be in good standing with their National Sport Organization, receive their National Sport Organization endorsement, and must not have any previous anti-doping rule violations.

No more than one candidate per National Sport Organization (NSO) member sport on the Paralympic sport program may stand for election. If multiple candidates from one sport are nominated, CPC staff will notify the candidates immediately for self-selection of a representative.

If a single candidate cannot be agreed upon by an NSO member sport, no candidates from that sport will be nominated.

CPC Athletes' Council terms of office are four years in length and staggered every two years.

All documentation must be received by **11:59 pm ET on Monday, January 20, 2025** and may be directed to:

Canadian Paralympic Committee  
c/o Jennifer Stairs  
Email: [nominations@paralympic.ca](mailto:nominations@paralympic.ca)

The list of qualified nominations will be circulated to all athletes and members for their consideration no later than 11:59 pm ET on **January 23, 2025** per the Athletes' Council Terms of Reference.

For further information on the elections process, please feel free to contact Jennifer Stairs at [nominations@paralympic.ca](mailto:nominations@paralympic.ca) or (613) 227-4313.

Sincerely,

Erica Gavel  
Chair, Athletes' Council  
Canadian Paralympic Committee

## Call for Nominations & Election Process

A call for nominations for Council members will be issued to athletes at least 90 days before the final Athletes' Council face-to-face meeting at the end of a 4-year term.

Candidates can be nominated by any athlete, or nominate themselves, in the manner described in the call for candidates, subject to the eligibility outlined in "Eligibility for Nomination" of the above terms.

Sixty (60) days before the final meeting of the Athletes' Council 4-year term, nominations will be closed, and qualifying candidates will be announced electronically to the athletes within one week.

Athletes are eligible to vote for the members of the Athletes' Council in the manner described in the call for candidates. Successful candidates will be announced 30 days before the final Athletes' Council face-to-face meeting at the end of its 4-year term.

Newly elected Athletes' Council members and current members will attend the final Athletes' Council meeting of the term for succession purposes.

The election procedure above can be summarized as follows:

1. 90 days before the final Athletes' Council meeting of term, a call for nominations will be released.
2. 60 days before the final Athletes' Council meeting of term, nominations will be closed and the qualifying nominees will be announced, election begins.
3. 30 days before the final Athletes' Council meeting of term, voting closes and successful members are announced.

<b>CALL FOR NOMINATIONS (90 DAYS)</b>	<b>CLOSE OF NOMINATIONS (60 DAYS)</b>	<b>ANNOUNCEMENT OF CANDIDATES (59 DAYS)</b>	<b>ELECTION COMPLETED (30 DAYS)</b>	<b>FINAL MEETING</b>
November 18, 2024	January 20, 2025	January 23, 2025	February 13, 2025	Week of March 17, 2025

Votes will be tabulated using a reputable online service identified by CPC staff or the CPC Athletes' Council.